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## **CORPORATE GOVERNANCE AND AUDIT COMMITTEE**

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**Meeting to be held in Civic Hall, Leeds on  
Monday, 18th April, 2011  
at 10.00 am**

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### **MEMBERSHIP**

#### **Councillors**

G Driver (Chair)	C Campbell	P Harrand	J Elliott
P Grahame	G Kirkland	W Hyde	
N Taggart	S Smith		
A Lowe			
J Lewis			
T Hanley			

#### **Co-opted Member**

Gordon Tollefson  
(Chair of Standards Committee)

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) if the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes held on 21<sup>st</sup> March 2011.</p>	1 - 6
7			<p><b>KPMG REPORT - VALUE FOR MONEY AUDIT APPROACH 2010/11</b></p> <p>To receive a report of the Director of Resources informing the Committee of KPMG's audit plan for the audit of the Council's Value for Money arrangements. The attached report from KPMG highlights the risk based approach to the audit and the main risks they have identified for 2010/11.</p>	7 - 24
8			<p><b>VALUE FOR MONEY ARRANGEMENTS</b></p> <p>To receive a report of the Director of Resources updating Members on progress that has been made in ensuring that the Council delivers value for money.</p>	25 - 28

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9			<p><b>THE ACCOUNTS &amp; AUDIT (ENGLAND) REGULATIONS 2011.</b></p> <p>To receive a report of the Director of Resources updating the Committee on the main changes to the regulations following the consultation exercise reported to Members of this Committee on the 14<sup>th</sup> February 2011.</p>	29 - 48
10			<p><b>LEEDS INITIATIVE PARTNERSHIP AND CITY PLANNING</b></p> <p>To receive a report of the Assistant Chief Executive (Performance, Planning and Improvement) updating the Committee with the progress of the review of the Leeds Initiative Partnership arrangements and the associated planning and performance management arrangements in the City.</p>	49 - 64
11			<p><b>REPORT WRITING GUIDANCE</b></p> <p>To receive a report of the Director of Resources seeking comments from the Committee on the revised report writing guidance and template.</p>	65 - 84
12			<p><b>WORK PROGRAMME</b></p> <p>To receive a report of the Director of Resources notifying and inviting comment from the Committee upon the work programme.</p>	85 - 92